

## Second Part: Word Format APPLICATION FOR SPECIAL PROCEDURES MANDATE HOLDERS

### HUMAN RIGHTS COUNCIL SECRETARIAT APPLICATION FORM SPECIAL PROCEDURES MANDATES

How to start the application process:

- The application process has been split into 2 parts, the first part is a Web-based application and the second part is an application form in word which can be downloaded, completed and returned by email. Both parts and all sections of the application form should be filled in for the application to be processed.

The first part, i.e. the [Web-based application](#) is used to collect information for statistical purposes such as personal data (i.e. name, gender, nationality), contact details, mandate/s applying for and nominating entity. The web-based application should only be completed once, i.e. multiple selection allowed to indicate if the candidate is applying for more than one mandates.

This is the second part of the application form in Word format which can be downloaded, completed and saved in word format and then submitted as an attachment by email. Information provided in this form, includes a motivation letter of maximum 600 words, will be used as received to prepare the public list of candidates who applied for each vacancy and will be made available to concerned parties, including through the Council extranet.

Once completed the application form in Word format should be submitted by email to [hrcspecialprocedures@ohchr.org](mailto:hrcspecialprocedures@ohchr.org)

If the candidate is applying for more than one mandates, an application form needs to be completed and sent for each mandate.

- A maximum of 3 reference letters can be attached, in pdf format, to the application sent by email. No additional document is required.
- Application Deadline: 31st July 2011 (midnight, GMT).
- Shortlisted candidates will be interviewed at a later stage.

Kindly contact us only by regular mail or fax (if encountering technical difficulties):

Regular mail: The Secretariat of the Human Rights Council, OHCHR, Palais des Nations, 8-14 avenue de la Paix, CH-1211, Geneva 10, Switzerland  
or Fax: (+ 41 22 917 9011).

PERSONAL DATA
---------------

Family Name: Bode	Sex: <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female
First Name: Aiko	Date of birth ( d-MMM-yy): 22-Mai-64
Maiden name (if any):	Place of birth: Lueneburg
Middle name: Ulfert Diedrich	Nationality(ies): German

I. MANDATE
------------

Indicate the specific mandate applied for:

Note: Please select ONE only. If you are applying for more than one mandate, please submit a separate form for each mandate.

- 1. Working Group on human rights and transnational corporations and other business enterprises
- 2. Independent Expert on Cote d'Ivoire
- 3. Working Group on Mercenaries (candidates for this mandate must be nationals of a country from the Western European and Other group)

II. MANDATE - SPECIFIC COMPETENCE/QUALIFICATION/KNOWLEDGE

NOTE: Please describe why the candidate's competence/qualifications/knowledge is relevant in relation to the specific mandate:

<p>QUALIFICATIONS (200 words)                  Relevant educational qualifications or equivalent professional experience in the field of human rights; good communication skills (i.e. orally and in writing) in one of the official languages of the United Nations (i.e. Arabic, Chinese, English, French, Russian, Spanish.)</p>	<p>Historian, Biologist; bachelor in political science; 10 yrs. of working on sustainability and human rights matters for corporations; steering committee member of the German UN Global Compact Network; active in the Ruggie consultations and progress reports; developing Human rights criteria for credit risk insurances</p>
<p>RELEVANT EXPERTISE (200 words)                  Knowledge of international human rights instruments, norms and principles. (Please state how this was acquired).                  Knowledge of institutional mandates related to the United Nations or other international or regional organizations' work in the area of human rights. (Please state how this was acquired).                  Proven work experience in the field of human rights. (Please state years of experience).</p>	<p>UN Global Compact, IFC, OECD working groups; various Ruggie consultations (Berlin, London, Paris); discussion grp. on "draft norms"; SA 8000, AFWC, CoC and UN HQ/ ISO 26000 development and negotiations; 10 yrs. of working on sustainability and human rights matters for corporations; steering committee member of the German UN Global Compact Network; active in the Ruggie consultations and progress reports; developing Human rights criteria for credit risk insurances</p>
<p>ESTABLISHED COMPETENCE (200 words)                  Nationally, regionally or internationally recognized competence related to human rights. (Please explain how such competence was acquired).</p>	<p>see above</p>

<p>FLEXIBILITY/READINESS AND AVAILABILITY OF TIME (200 words)</p> <p>to perform effectively the functions of the mandate and to respond to its requirements, including participating in Human Rights Council sessions in Geneva and General Assembly sessions in New York, travelling on special procedures visits, drafting reports and engaging with a variety of stakeholders. (Indicate whether candidate can dedicate an estimated total of approx. three months per year to the work of a mandate)</p>	<p>expert on CSR/Sustainability and Compliance in the German national as well as regional (EBRD) and international levels; global head of CSR/sustainability and compliance of a testing and inspection agency; therefore developing tools and approaches (e.g., jointly with the DIHR) for different business sectors on human rights; availability is warranted due to position, national and corporate flexibility and interest in topic plus personal preferences</p>
--	---

III. LANGUAGES (READ / WRITTEN / SPOKEN)

Please indicate all language skills

<u>Languages</u>	<u>Read</u>		<u>Write</u>		<u>Speak</u>	
	<u>Easily</u>	<u>Not Easily</u>	<u>Easily</u>	<u>Not Easily</u>	<u>Easily</u>	<u>Not Easily</u>
<u>Arabic</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Chinese</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>English</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>French</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Russian</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Spanish</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Mother tongue: German</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### IV. Motivation Letter (600 word limit)

Human Rights have formed an integral part of my professional career since I joined the private sector. Being a German national, sensitivity to human rights matters has always been part of my personal development, conviction, moral responsibility and education.

During my work for an insurance company the question of how to integrate human rights aspects as part of sustainability programmes was among the challenges. My employer those days had been mandated to be the export credit agency for The Netherlands. In order to ensure sustainability aspects to be integrated into the principles of the lending and financing programmes, we developed brief due diligences checks which were aligned with those of the IFC and OECD but went a bit further in that sense that the investment nexus was waived and we decided to have human rights and environmental impact assessments on all types of projects from a certain percentage and financial amount of public engagement on. The criteria sets those days were developed by my team. Subsequently I have been invited by IFC to advise on their due diligence processes and assessment checklists.

Human Rights aspects also played a vital role when developing strategies to invest in certain countries. Moreover, when joining the UN Global Compact in 2000, we proposed a policy dialogue on the role of business in areas of conflicts out of which a tool-box derived, addressing environmental and human rights risks and conflicts.

Since its inception, I am member of the Steering Group of the German Global Compact Network. The network in 2007 decided to establish a coaching programme on human rights, run by Luke Wilde, UK, advising corporation on how to integrate human rights aspects in practical terms into their corporate strategies.

When I joined a leading global testing and inspection company, we joined the UN Global Compact and integrated human rights aspects into our certification procedures by seeking and receiving accreditation for SA 8000 and related standards. In 2010 we found that we needed an enhanced human rights awareness on a global scale for the testing and inspection industries and on my initiative formed a working group under the umbrella of the International Federation of Inspection Agencies (IFIA).

From these activities it becomes clear that I am dedicated to the UN's Mission and in particular the Universal Declaration of Human Rights. From my background I am not a lobbyist nor am I biased by a particular agenda. My role now and in the past have led to allowing me to be impartial, goals-oriented and pragmatic. During the consultations for the "Ruggie Report" and the follow-up development of mechanisms, my team and I have always injected input. We have integrated a human rights awareness training into our

mandatory compliance e-learning programme, allowing me to speak from the practical side and being able to say what works, what is required and what would not work. This includes also considerations regarding the implementation of the “Ruggie Principles”.

I am fully aware that Governments have the duty to ensure and protect human rights. I am also fully aware of the shortcomings – be they political, structural or questions of capacity and culture. However, representing business I am in the unique position to have interlinks and interaction with various NGOs, GOs , and companies and their initiatives (such as TI, EITI or the Kimberley process) without being part of a trade association. I think the mix of theoretical know-how and practical experiences position me in a way, that my collaboration in the working group would benefit both, the UN and the furthering of the Human Rights agenda on a global business scale.

## V. EDUCATIONAL RECORD

NOTE: Please list the candidate's academic qualifications: (university level and higher)

Name of degree and name of academic institution	Years of Attendance	Place and Country
Historian, University of Hamburg (Master: Grant Ministry of Culture of GDR)	5	Hamburg, Germany
Biologist, University of Hamburg (Master: Grant to study in Ile-Ife, Nigeria)	2	Hamburg, Germany
Political Science, University of Hamburg (BSc)	2	Hamburg, Germany



## VI. EMPLOYMENT RECORD

NOTE: Please briefly list ALL RELEVANT professional positions held, beginning with the most recent one:

Name of Employer Functional Title Main functions of position	Years of Attendance/ Work	Place and Country
TUV Rheinland AG, Chief Compliance Officer, Chief Sustainability Officer	since 2005	Cologne, Germany
Gerling Insurances AG, MD Certification and Sustainability Project Management	2000-2005	Cologne, Germany
Gvt. of Sweden, Senior Consultant	3 month in 2000	Stockholm, Sweden
UN Environment Programm & WHO, Programme Manager	1995-2000	Nairobi, New York, Geneva, (Berlin)

VII. COMPLIANCE WITH ETHICS AND INTEGRITY PROVISIONS (of Council Resolution 5/1)

1. To your knowledge, does the candidate have any official, professional, personal, or financial relationships that might cause him/her to limit the extent of their inquiries, to limit disclosure, or to weaken or slant findings in any way? If yes, please explain.

no

2. Are there any factors that could either directly or indirectly influence, pressure, threaten, or otherwise affect the candidate's ability to act independently in discharging his/her mandate? If yes, please explain:

no

3. Is there any reason, currently or in that past, that could call into question the candidate's moral authority and credibility or does the candidate hold any views or opinions that could prejudice the manner in which she/he discharges his mandate? If yes, please explain:

no

4. Does the candidate comply with the provisions in paragraph 44 and 46 of the Annex to Human Rights Council resolution 5/1?

Para. 44: The principle of non-accumulation of human rights functions at a time shall be respected.

Para. 46: Individuals holding decision-making positions in Government or in any other organization or entity which may give rise to a conflict of interest with the responsibilities inherent to the mandate shall be excluded. Mandate-holders will act in their personal capacity

he complies

5. Should the candidate be appointed as a mandate holder, he/she will have to take measures to comply with paragraphs 44 and 46 of the Annex to Council resolution 5/1. In the event that the current occupation or activity, even if unpaid, of the candidate may give rise to a conflict of interest (e.g. if a candidate holds a decision-making position in Government) and/or there is an accumulation of human rights functions (e.g. as a member of another human rights mechanism at the international, regional or national level), necessary measures could include relinquishing positions, occupations or activities. If applicable, please indicate the measures the candidate will take.

n/a
-----

---

You will receive an acknowledgment when we receive both parts of the application process, i.e. the information through the Web-based application and the Word application form by email.

Thank you for your interest.